

# MINUTES

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD  
**Place:** Bishopstone Village Hall, Bishopstone SP5 4AD  
**Date:** 13 June 2012  
**Start Time:** 7.08 pm  
**Finish Time:** 9.25 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Bridget Wayman (Chairman), Cllr Jose Green (Vice Chairman),  
Cllr Richard Beattie, Cllr Tony Deane and Cllr George Jeans

### **Wiltshire Council Officers**

Stephen Harris, Community Area Manager  
Lisa Moore, Democratic Services Officer  
Simon Burke, Head Admin and Finance Division  
Sandie Lewis, Head of Communities & Voluntary Sector Support  
Jaki Farrell, Team Leader - Youth Services Coordinator,

### **Town and Parish Councillors**

Bishopstone Parish Council – M Ash, N Baiter & J Thompson (Chairman)  
Burcombe without Parish Council – N Lefroy  
Dinton Parish Council – C Smith  
Donhead St. Mary Parish Council – J Barnes  
Fovant Parish Council - C Churchill (also for Burcombe, Dinton & Quidhampton)  
Hindon Parish Council – D Robertson  
Mere Parish Council – M White  
South Newton Parish Council – J Green & M Pout  
Swallowcliffe Parish Council – G Ewer  
West Tisbury Parish Council – I Lacey  
Wilton Town Council – P Matthews & C Purves

**Partners**

Wiltshire Police - Inspector Andy Noble

Wiltshire Police Authority – Joy Hillyer

Wiltshire Fire and Rescue Service – Mike Franklin

SCOB (Tisbury) – I Scott-Clarke

TAPCAP – N Knowles (also for Fovant PC)

Wilton CAP – Rachel Ashton-Brown

Volunteer Centre Wiltshire – Vanessa Wells

**Total in attendance: 32**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Appointment of a Chairman</u></p> <p>Councillor Wayman opened the meeting and apologised for the late start to the meeting, Board member Councillor Jeans had been delayed and it was hoped that he would arrive in time for the first item, however as he had not yet arrived the meeting started at 7.08pm.</p> <p>Nominations for Chairman were sought.</p> <p><b><u>Decision</u></b>  <b>Councillor Bridget Wayman was elected Chairman of the South West Wiltshire Area Board for the municipal year 2012/13.</b></p>
2	<p><u>Appointment of Vice Chairman</u></p> <p>The Chairman, Councillor Wayman asked for nominations for Vice-chairman.</p> <p><b><u>Decision</u></b>  <b>Councillor Richard Beattie was elected Vice-Chairman of the South West Wiltshire Area Board for the municipal year 2012/13.</b></p>
3	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>The Board considered the report attached to the agenda.</p> <p><b><u>Decision</u></b></p> <p><b>The South West Wiltshire Area Board agreed:</b></p> <ol style="list-style-type: none"> <li><b>1. The representation of Board members to outside bodies would continue as detailed in the table attached to the Report, for the municipal year 2012/13.</b></li> <li><b>2. To reconstitute the Working Group(s), and to agree to re-appoint to Working Group(s) as set out in appendix B of the report.</b></li> <li><b>3. To note the Terms of Reference for the Working Group(s), as set out in appendix C of the report.</b></li> </ol>
4	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Councillor Thomson – Cabinet member</li> <li>• Mark Stone – Service Director assigned to the Board</li> </ul>

5	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
6	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Wednesday 11 April 2012, were agreed as a correct record and signed by the Chairman.</p>
7	<p><u>Matters Arising</u></p> <p>There were none.</p>
8	<p><u>Chairman's Announcements</u></p> <p><u>New £350 smaller grants scheme</u>  For the first time small grants of up to £350 were available to any group for projects that were aimed at building a stronger community. The application process had been simplified, and the applicant does not have to be a formal group with a constitution.</p> <p>For more info contact the Community Area manager or click on the link:  <a href="http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm">http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm</a></p> <p><u>Queens Diamond Jubilee event 1 May 2012</u>  A slideshow of pictures taken at the Jubilee event on 1 May 2012, had been on show on the screen prior to the meeting. The Chairman gave thanks to everyone who had contributed to the tent adding that it had been a great success.</p> <p>Thanks were then given to Stephen Harris, Community Area manager for his efforts in the coordination of the tent exhibits prior to the event and on the day.</p> <p><u>Bishopstone Village Hall</u>  Major J Thompson of Bishopstone Parish Council gave thanks to the Board for their contributions towards their project to rebuild one side of the hall. A DVD was on display in the foyer, showing the stages of the work from start to finish.</p> <p><u>Opening of Wilton Pavilion</u>  Councillor Beattie had attended the recent opening of the Wilton Pavilion. The surrounding landscaping was still to be completed and shutters would soon be in place to keep the building secure.</p> <p><u>Tisbury Market Consultation</u>  The Wiltshire Council Markets Team and are looking to expand their service into towns. They are conducting surveys of local residents to establish if demand exists for new markets. They are sending out surveys with a return date of 30 June 2012, these will dictate if plans for a new market are progressed.</p>

	<p><u>Olympic Torch Events</u> The Olympic Torch is due to come through South West Wiltshire (Wilton, Barford St Martin, Fovant &amp; Ludwell) on Thursday 12 July 2012. On 11 July the torch will be entering Salisbury, and there will be a free celebration event held at Hudsons Field. Various celebrations are planned along the route, for more information contact Stephen Harris Community Area Manager <a href="mailto:Stephen.harris@wiltshire.gov.uk">Stephen.harris@wiltshire.gov.uk</a> or by phone 01722 434211.</p> <p><u>Wilton Cycling Event</u> Wilton Town Councillor Phil Matthews had attended a meeting that day with the British Cycle Association. It was hoped that the Wiltshire Cycle Race would be held in Wilton again this year on 12 August 2012.</p>
9	<p><u>Youth Project Funding</u></p> <p>At the Extraordinary Board meeting held on 22 March 2012, the Board considered Youth Funding bids for 2011/12. The Wilton Explorer Scouts (WES) had submitted a bid, but were unable to attend to present it to the Board at that meeting.</p> <p>The Board invited the WES to attend this meeting to present their project to the Board. Their bid was for £1,000 towards the purchase of camping equipment.</p> <p>The Chairman thanked the group for their presentation and explained that as the group only currently had nine members, the Board felt that an award of £500 to purchase the camping equipment would be more suitable. The Chairman suggested that once the group had increase in size, they could come back in the future to apply for funding towards other projects.</p> <p><b><u>Decision</u></b> <b>The South West Wiltshire Area Board awarded £500 to the Wilton Explorer Scouts from the Youth Funding Budget for 2011/12, for their project to purchase new camping equipment.</b></p> <p>As there was a balance of £473.44 remaining in the Youth Initiatives budget for 2011/12, the additional £26.56 was allocated from the South West Wiltshire Area Board Funding budget for 2012/13.</p>
9.1.	<p><u>Councillor Led Initiative Funding - Councillor Tony Deane</u></p> <p>The Chairman had agreed to accept as Urgent Late Business the late item submitted by Councillor Deane, due to the time restraints imposed.</p> <p>Copies of the proposal were circulated at the meeting and are attached to the back of these minutes.</p> <p>Bid for funding for costs associated with the planning application related to preliminary work on the Tisbury Campus site in connection with the road access from the Hindon Lane development site.</p>

	<p>The land at the top of Weaveland Road is owned by Wiltshire Council. Wiltshire Council's Southern Area Planning Officers have been consulted and advise that a Planning Application is required for this change.</p> <p>Tisbury Parish Council have been involved in discussions and unanimously agreed at their last PC meeting that they would instruct the Consulting Engineers WSP to complete drawings and submit the application in the name of the Parish Council, providing funding is available from the Area Board.</p> <p>The recommendation is that the Area Board provides funding for the Planning Application. The breakdown of the estimated fees are:</p> <ul style="list-style-type: none"> <li>• Producing the Plan for the application - £450.00</li> <li>• Completing the Application Forms and certificates for the submission - £500.00</li> <li>• Transport Statement (if required by Wiltshire Council Highways Department) - £850.00</li> <li>• Contingency (based on 1 days additional Engineers work) - £750.00</li> </ul> <p>Total £2,550.00 + vat = £3,060.00 (VAT is levied on these fees but can be claimed back by the Parish Council).</p> <p>The Board considered the proposal made by Cllr Deane and expressed the wish that the cost of the application should be reimbursed from the Campus Budget when funding had been authorised by Cabinet in the near future.</p> <p><b><u>Decision</u></b>  <b>The South West Wiltshire Area Board awarded £3,060 from the Funding Budget for 2012/13, with the following conditions:</b></p> <ol style="list-style-type: none"> <li><b>1. Copies of the quotes for work are provided to the Community Area Manager prior to fund being released.</b></li> <li><b>2. Any unspent funds are returned to the Area Board.</b></li> <li><b>3. If the Parish Council is able to claim back the VAT, this element of the award would be returned to the Area Board.</b></li> </ol> <p>It was noted that Councillor Green abstained from voting on this item.</p>
10	<p><u>Partner and Community Area Updates</u></p> <p><u>Police - Inspector Andy Noble</u></p> <p>There had been a change to the way that crime was reported on the updates, the category 'victim based crime' was a total of all crimes reported to the police by the public.</p> <p>There had been an increase in criminal damage across the whole of Wiltshire, mainly in the built up areas, but also in rural areas. In the South West Wiltshire</p>

community areas there had been an increase in reported car damage and outbuilding burglaries, where quad bikes, fuel and farm machinery had been stolen.

An operation was underway to tackle theft from cars at local beauty spots, Inspector Noble stated that it was very important to target this type of lower level crime, which was often carried out by several members of one family. He hoped to be able to report back on the progress of this at the next meeting.

Inspector Noble asked people to be vigilant and to report any crimes by using the 101 telephone number.

The Police were very stretched at present on a regional scale due to the forthcoming Olympics.

Questions and Comments were then received, these included:

- There had been an increase to the recorded numbers of reported substance misuse in Wilton, was this being looked at by the police?

**Answer:** Drug misuse is something that if the police don't go out looking for it then it does not get reported. It is all about positive activity.

The spike in figures for Wilton was due to the Beat Officer for that area carrying out proactive work following the recent death of a young person. It had been suggested that there could have been links to cannabis misuse among other young people in the area, so the officer sought out information and obtained search warrants. Cannabis was found at several addresses which resulted in arrests and consequently a spike in the figures for substance misuse for the area.

- Wilton Town Councillor, Phil Matthews noted that they were grateful for the work of PC Rachel Jennings and asked if her post would be covered whilst she was on maternity leave?

**Answer:** Rachel's post will not be replaced whilst she is on leave, but instead there will be cover from other teams from Salisbury and Southern Wiltshire. Rachel will be continuing to work in the back office until she goes off on maternity leave, covering more of the paperwork side of the role for the team, so that fellow officers can cover her beat duties.

#### Wiltshire Police Authority (WPA) – Joy Hillyer

The WPA was currently managing the transition from a Police Authority to having a Police Crime Commissioner. Residents will have the chance to vote for the first Police and Crime Commissioner for the Wiltshire Police area on Thursday 15 November 2012.

This figure will be responsible for overseeing the work of Wiltshire Police on behalf of residents in the Force area. The Police and Crime Commissioner will directly replace Wiltshire Police Authority, the group of 17 councillors and independent members who currently oversee Wiltshire Police.

Wiltshire Fire & Rescue Service (WFRS) – Mike Franklin

The WFRS has strategic aims to try and keep communities safe from fires and accidents on the roads. The report attached to the agenda shows the figures for the amount of home safety checks carried out across the three community areas each month.

Mike added that in an area the size of the South West Wilts, it was surprising that so few safety checks were being carried out. The WFRS could only react to requests.

Mike urged people to take away a card, with the details of how to book a home safety check, and to pass the cards on to other members of the community who may be in need of a visit.

The Chairman asked the other Board members to take some cards away with them and to circulate and promote the service among their parishes.

NHS

Phil Matthews (Wiltshire Involvement Network) noted that Wiltshire Council had recently gone from having 120 care providers to 4. There were still some teething problems with the new service which were being smoothed out. On the 17 April a 'Wiltshire Self Funders Forum' meeting was held in Devizes.

The meeting was aimed at providing information and assistance to tackle the issues that could arise for self funders and family carers, over 100 people attended. It was hoped that a similar event would be held later in the year in Salisbury.

Wiltshire Council Updates attached to the agenda:

- Help to Live at Home Update
- Paths Improvement Grants Scheme (PIGS)
- New Standards Framework

Youth – Jaki Farrell, Integrated Youth Services Team Leader

Jaki spoke to the update circulated at the meeting; a copy of this is attached to the back of these minutes.

Questions and comments received included:



	<ul style="list-style-type: none"> <li>• Councillor Beattie noted that the Wilton Community Area youth coordinator Jenni Bertram would be leaving shortly, which could be a disaster to the success of the newly opened Wilton Community Centre. There were also problems with restrictions of the planning permission which limited the opening hours of the centre.</li> </ul> <p>Councillor Beattie stated that the opening hours needed to be addressed to allow opening during the daytime – Jaki Farrell confirmed that there would be no reduction in the service currently provided with Jenni leaving.</p> <ul style="list-style-type: none"> <li>• Would Fovant Youth Club benefit from the newly appointed assistant youth worker?</li> </ul> <p><u>Answer:</u> No, this was not possible as Fovant was in a separate area. The Fovant Youth Club recently interviewed applicants for a paid youth worker post; however none of the applicants were suitable. The club would re-advertise after the summer as the club was closed during the summer holidays.</p> <p><u>Community Area Partnerships</u></p> <p><u>TAPCAP (Tisbury) – Nigel Knowles</u> The partnership had provided an annual report and a set of accounts which were attached to the agenda.</p> <p><u>WilCAP (Wilton) – Rachel Ashton – Brown</u> The partnership gave a verbal update on their areas of their work over the past year, this included looking at transport issues and water shortages in the area.</p> <p>The results of the Joint Strategic Assessment (JSA), had highlighted that Wilton came top out of the 20 community areas for highest number of hospital admittances for asthma. The partnership had been working on this to establish if there were any known reasons why the asthma rate was high in Wilton.</p> <p><b><u>Decision</u></b> <b>The South West Wiltshire Area Board noted the partner update reports attached to the agenda.</b></p>
11	<p><u>Volunteering in Wiltshire</u></p> <p>The Board received a presentation from Sandie Lewis (Head of Service, Communities and Voluntary Sector Support) and Vanessa Wells (Development Worker at Volunteer Centre Wiltshire).</p> <p>Sandie explained that the council were looking at new approaches to volunteering such as ‘time credits’.</p>

	<p>This was a new way of getting people involved in their local community and engaged people who wouldn't normally consider giving their time. The scheme offers volunteers 1 credit per 1 hour of volunteering work given.</p> <p>Each credit is worth one hour of time on a chosen activity or course. The credits can be exchanged for things like training courses, swimming sessions and lessons and could be used in certain sports centres.</p> <p>There had been:</p> <ul style="list-style-type: none"> <li>• 1500 volunteering opportunities promoted through the Volunteer Centre</li> <li>• A rise in no of volunteers, the figure had doubled in the last year to 2265</li> <li>• An increase in the number of unemployed volunteers by 36% and half of all enquirers were aged 30 or under</li> </ul> <p>Comments and questions were then received:</p> <ul style="list-style-type: none"> <li>• A Leisure Credit Scheme was already in operation in the South West Wiltshire community areas, which was a scheme specifically for young people.</li> <li>• There had been a call for volunteers for libraries last year, following this there had been some concerns that an increase in volunteers would allow for a reduction in paid staff, so volunteers had not always been welcome.  <b>Answer:</b> In Wiltshire, there had been no library closures, each library still had members of paid staff, some of which also had volunteer workers alongside these staff. Volunteers were not in place to carry out the professional tasks of the staff but to assist them.</li> </ul> <p>As there are cuts to council budgets, communities need to make a decision on whether they want to provide support, one of the ways they can do this is by volunteering.</p> <ul style="list-style-type: none"> <li>• Are volunteers insured to carry out work on highways?  <b>Answer:</b> When the council recruits, funds and supports volunteers to work alongside officers, they are covered by the councils insurance. However the council also supports many voluntary groups, which are not covered by the councils insurance.</li> </ul> <p>The Chairman thanked Sandie and Vanessa for the presentation.</p>
12	<p><u>Informal Adult Education</u></p> <p>Simon Burke, Head of Business and Commercial Services gave a presentation to the Board on the proposed options for the future delivery of Adult Education in Wiltshire.</p> <p>The Board and those present at the meeting considered the proposed options, these were:</p>

	<ol style="list-style-type: none"> <li>1. Wiltshire Council to take no action in relation to informal adult education.</li> <li>2. Wiltshire Council to be a direct provider of informal adult education.</li> <li>3. Wiltshire Council to facilitate the provision of informal adult education at a local level.</li> <li>4. Wiltshire Council to coordinate and promote informal adult learning opportunities offered across the county.</li> </ol> <p>After discussion the Board proposed a fifth option, this was:</p> <ol style="list-style-type: none"> <li>5. Informal adult education to be provided by local Campuses around the county with assistance from Wiltshire Council.</li> </ol> <p>Simon Burke explained that comments of all the Area Boards would be collated and reported back to Cabinet in September.</p> <p>Results from the audience were:</p> <p>Option 1 = 2 votes.  Option 2 = 2 votes.  Option 3 = 5 votes.  Option 4 = 0 votes.  Option 5 = 9 votes.</p> <p>This was then ratified by the Board.</p> <p><b><u>Decision</u></b>  <b>The South West Wiltshire Area Board supported a fifth option;  Which was for Informal adult education to be provided by local Campuses around the county with assistance from Wiltshire Council.</b></p>
13	<p><u>Area Board - Feedback and Discussion</u></p> <p><u>Feedback on Area Board meetings</u></p> <p>The Chairman drew attention to the attached officer's report which gave an update from a recent consultation held with members of the South West Wiltshire Community Area Network, including all Parish Councils, where comments were invited on how Area Board meetings run.</p> <p>A summary of the feedback included:</p> <ul style="list-style-type: none"> <li>• What works well</li> <li>• What could be improved</li> <li>• Suggested actions for the future</li> <li>• Action points for the future</li> </ul>

	<p><b><u>Decision</u></b>  <b>The South West Wiltshire Area Board noted the action points for the future as detailed in the report.</b></p> <p><b><u>Community Planning Event</u></b>  The Board noted the officer's report attached to the agenda. The South West Wiltshire Area Board recognises that it is better to set achievable goals, and has, therefore, decided to focus on the following areas for 2012/13:</p> <ul style="list-style-type: none"> <li>- Economy, Jobs and Skills.  Priorities identified at the Community Planning Event include; supporting existing small/medium sized businesses and encouraging new businesses to start, measures to tackle youth unemployment, cost of heating oil, faster broadband speeds.</li> <li>- Health and the Environment.  Priorities identified at the Community Planning Event include; tackling water supply/demand issues in the area, sustainable living, health issues relating to an aging population.</li> <li>- Housing.  Priorities identified at the Community Planning Event include; affordable housing for local people, tackling fuel poverty.</li> </ul> <p>Although these areas will be prioritised, other actions raised that the Area Board considers to be achievable will also be tracked. The Chairman stated that Councillor Beattie would be progressing future work on the theme 'Economy, Jobs and Skills'.</p> <p><b><u>Decision:</u></b>  <b>The South West Wiltshire Area Board noted the attached report highlighting the 2012/13 Area Board priorities identified, as listed above.</b></p> <p>Questions and Comments included:</p> <p>Mary White from Mere Parish Council thanked the Board for the funding awarded to them towards the fireworks for their Jubilee celebrations. The celebrations had been hugely appreciated by parishioners.</p>
14	<p><b><u>Tisbury Community Campus</u></b></p> <p>Councillor Tony Deane provided an update to the Board, this included:</p> <ul style="list-style-type: none"> <li>• The SCOB were producing a business plan which would be presented at Cabinet on 10 September 2012.</li> <li>• There were plans to incorporate a community skate park at the site</li> </ul>

	<ul style="list-style-type: none"> <li>• A meeting with key partners would be scheduled in the next 2/3 weeks</li> </ul>																
15	<p><u>Community Area Transport Group</u></p> <p>Councillor Tony Deane gave an update to the Board, this included:</p> <ul style="list-style-type: none"> <li>• The CATG welcomed bids for new small schemes, anyone wishing to submit a bid should contact the Community Area Manager.</li> <li>• At the last CATG meeting, officer's had agreed to the implementation of white lines in Teffont.</li> </ul> <p><b><u>Decision:</u></b>  <b>The South West Wiltshire Area Board noted the minutes from the last CATG meeting, attached to the agenda.</b></p> <p>The Board considered the two recommendations for funding from the CATG budget as detailed in the officer's report and listed below.</p> <table border="1" data-bbox="336 936 1485 1375"> <thead> <tr> <th data-bbox="336 936 580 1059">Scheme</th> <th data-bbox="580 936 772 1059">Amount Allocated by CATG</th> <th data-bbox="772 936 1059 1059">Total cost of project (as estimated by Senior Highways Engineer)</th> <th data-bbox="1059 936 1485 1059">Notes and Actions Required</th> </tr> </thead> <tbody> <tr> <td data-bbox="336 1059 580 1216">Changes to signage and road markings at the Walnut Pub Junction in Mere</td> <td data-bbox="580 1059 772 1216">£800</td> <td data-bbox="772 1059 1059 1216">£800</td> <td data-bbox="1059 1059 1485 1216">£200 contribution to be requested from Mere Parish Council; funds received would be returned to the CATG budget</td> </tr> <tr> <td data-bbox="336 1216 580 1339">Dropped kerbs in Spracklands, Dinton</td> <td data-bbox="580 1216 772 1339">£800</td> <td data-bbox="772 1216 1059 1339">£800</td> <td data-bbox="1059 1216 1485 1339">£50 contribution has been agreed by Dinton Parish Council; funds received will be returned to CATG budget</td> </tr> <tr> <td data-bbox="336 1339 580 1375"><b>Total</b></td> <td data-bbox="580 1339 772 1375"><b>£1,600</b></td> <td data-bbox="772 1339 1059 1375"></td> <td data-bbox="1059 1339 1485 1375"></td> </tr> </tbody> </table> <p><b><u>Decision:</u></b>  <b>The South West Wiltshire Area Board agreed to release funds from the CATG budget for 2012/13 to the two schemes as detailed in the above table.</b></p>	Scheme	Amount Allocated by CATG	Total cost of project (as estimated by Senior Highways Engineer)	Notes and Actions Required	Changes to signage and road markings at the Walnut Pub Junction in Mere	£800	£800	£200 contribution to be requested from Mere Parish Council; funds received would be returned to the CATG budget	Dropped kerbs in Spracklands, Dinton	£800	£800	£50 contribution has been agreed by Dinton Parish Council; funds received will be returned to CATG budget	<b>Total</b>	<b>£1,600</b>		
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<b>Total</b>	<b>£1,600</b>																
16	<p><u>Community Asset Transfer</u></p> <p>The Board considered an application for the transfer of the recreation field at Vale View, South Newton to be transferred to South Newton Parish Council in accordance with Wiltshire Council's Community Asset Transfer Policy, as detailed in full in the Officer's report attached to the agenda.</p> <p><b><u>Decision</u></b>  <b>The South West Wiltshire Area Board approved the transfer of the recreation field at Vale View, South Newton to South Newton Parish Council in accordance with Wiltshire Council's Community Asset Transfer</b></p>																

	<p><b>Policy and subject to the matters referred to in paragraph 9 of the Officer's report.</b></p>
<p>17</p>	<p><u>Community Area Grants Criteria for 2012/13</u></p> <p>Councillor Beattie proposed that the South West Wiltshire Area Board includes the following as part of the Community Area Grant Criteria, when considering applications for funding:</p> <p><i>Where projects are put forward by a community based group other than the Parish Council, it would be considered whether the benefits go to the whole community or only to those who choose to join that group.</i></p> <ul style="list-style-type: none"> <li>• <i>If the benefits were to the whole community the Parish Council should be expected to make a significant contribution.</i></li> <li>• <i>If the benefits were only to those who chose to join that group then the Parish Council would not be required to contribute.</i></li> </ul> <p>Comments and questions included:</p> <ul style="list-style-type: none"> <li>• What was considered 'significant contribution'?</li> <li>• Not all village halls are owned by the parish council, so projects involving the village hall may not always involve or benefit the parish council.</li> <li>• Parish council's set their precepts in October the previous year, they would need to know about the projects then so that they could set the precepts to accommodate them.</li> <li>• It was suggested that the idea of a consultation with parish councils on raising the precepts was needed county wide rather than just across the South West Wiltshire community areas.</li> </ul> <p>Councillor Jeans added that effective consultation with Parish Councils on this was needed and that some of the smaller parishes would need to raise their precepts.</p> <p>Councillor Beattie agreed that further discussion was needed between the Board members to find the best way forward.</p>
<p>18</p>	<p><u>Delegation of Powers</u></p> <p>The Board considered the proposal to delegate powers to the Community Area Manager, to make decisions on expenditure of up to £750 per financial year, as detailed in the Officer's Report.</p> <p><b><u>Decision</u></b>  <b>The South West Wiltshire Area Board agreed to delegate powers to the</b></p>

	<p><b>Community Area Manager as follows:</b></p> <ol style="list-style-type: none"> <li><b>1. That in respect of urgent matters that may arise from time to time between meetings of an Area Board, the Community Area Manager, in consultation with the Chairman of the South West Wiltshire Area Board, be granted delegated authority to make decisions provided any expenditure does not exceed £750 in total for the financial year, from the South West Wiltshire Area Board budget for 2012/13.</b></li> <li><b>2. A report explaining the decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Area Board to ensure that such decisions are subject to public examination. Any additional spending beyond £750 would need to come to the Board for approval.</b></li> </ol>
19	<p><u>Update on Issues</u></p> <p>Stephen Harris, Community Area Manager gave an update in addition to the updated Issues table, circulated at the meeting. Two Issues would be closed as both had been referred to metro counts but had not met the threshold to be considered for Community Speed Watch or the centrally run Speed Indicator Device (SIDs) programme. However, both had been added to the Community Speed Indicator Device programme.</p> <p>Issues can be tracked online by clicking on the link:  <a href="http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_location_in=South%20West%20Wiltshire">http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_location_in=South%20West%20Wiltshire</a></p> <p>To log a new Issue please click on the link below:  <a href="https://forms.wiltshire.gov.uk/area_board/areaboards.php">https://forms.wiltshire.gov.uk/area_board/areaboards.php</a></p>
20	<p><u>Close</u></p> <p>The next meeting of the South west Wiltshire Area Board will be held on Wednesday 15 August 2012, 7.00pm at The Grove Buildings Mere.</p>
<u>Late Papers for Item 10 - Youth Update</u>	
<u>Late paper - Item 10 - Fire Update for May</u>	
<u>Late Papers for - Item 9.1 - Councillor Led Initiative Funding - submitted by Cllr Deane</u>	
<u>Late papers - Item 19 Issues Table</u>	

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## Integrated Youth Service - Youth Work Team

### Report to South West Wiltshire Community Area Board - 13<sup>th</sup> June 2012

#### Highlights from the past few months:

- 12 young people from Mere & Tisbury DC4YP have engaged in a kayaking project. 3 of these are hoping to progress to a BCU level 1 coaching award over the summer and 6 of the group who were new to the activity are hoping to gain their BCU 1 star qualification within the next month.
- The young parents group in Tisbury have been making their DVD about life as a young parent and they are now starting to develop materials for workshops to be taken into schools & youth clubs
- 12 young people took part in a Leisure Credits reward residential @ Calshot Activities Centre during the Easter holidays.
- A pilot transport scheme has been running from Dinton & Barford St Martin into Wilton on a Monday evening to enable young people from these villages to access the Development Centre for Young People
- 3 young people have used Leisure Credits to gain their CBT's and we are currently working with Youth Action Wiltshire to enable our 3 remaining old Mopeds to be used in a 'wheels to work' type scheme for young people in the South West Wiltshire Area.
- Young people have continued to engage in Leisure Credits work sessions; restoring benches in Hindon, cleaning railings in Wilton, completing the community garden in Bowerchalke, widening and reinforcing a footpath around Long Hill in Mere as well as the continued cultivation of the various allotment plots in Tisbury which have been developed by the Young Enterprise Initiative. Young People have also helped with some refurbishment work in the centre in Mere and supported a Charity Event in Mere by helping on stalls and running the BBQ

#### Implications of cuts to Integrated Youth Service Budget 2012/13:

From the 1<sup>st</sup> April 2012 the IYS Youth Work budget was reduced by £450k however, in order to minimise the impact on front line delivery, as much of the savings as possible were found from central support costs rather than staffing. There has been a 15% cut to the youth work staffing budget across the county and to ensure a professionally qualified youth worker retains responsibility for each community area, the full time staffing budget was reduced by £34,000 and the assistant youth work budget was reduced £68,500. These reductions have been managed across the service with the entire staffing budget being put through the staff

funding formula (which considers the 13 - 19 population, deprivation and rurality) to ensure they were distributed fairly. Mere, Wilton & Tisbury have the 3 smallest budgets for youth work. Mere & Tisbury already share a Youth Development Co-ordinator (who is also the Locality Team Leader) meaning more of the budget can be used to employ Assistant Youth Workers for daytime and evening sessions in the communities. Following the reductions Wilton was faced with a very small assistant youth work budget to support a full time Youth Development Co-ordinator so following consultation with all the staff concerned it was decided to create a half time Lead Assistant Youth Worker for Wilton who would be supported by the Locality Team Leader. This decision was with 2 main considerations in mind; one being the restrictions placed by planning on the use of the centre for youth work sessions during the day and the second ensuring there was sufficient budget to employ Assistant Youth Workers to retain 3 nights a week opening in the new centre as well as providing support to young people at a school drop-in session, re-establish the football project one night a week at Castle Meadow and develop a programme of weekend leisure credits sessions out in the Wilton Community Area. These staff changes are currently in progress and it is hoped that a new lead Assistant Youth Worker will be appointed to Wilton within the month.

#### Community Area Young People's Issues Group (CAYPIG) News:

- Young People from the Tisbury CAYPIG skate park group have continued to be engaged in meetings with designers and the adults steering group to progress plans. They also went on a trip to Midsummer Norton Skate Park to try out a concrete skate park which they loved.
- Young People from Tisbury CAYPIG have also met with members of the shadow COB to put forward their ideas and thoughts about what they would like to see included in the new campus development.
- Young People from Wilton engaged in a consultation event about the proposed 'Eco Park' development and made suggestions about what kinds of leisure opportunities they would like to see included
- Young People from Mere CAYPIG have met with the Mere Fireworks Event organisers to offer their ideas and support for this year's festival. The group are also taking part in consultation about the proposed skate park development in Mere.

Jaki Farrell

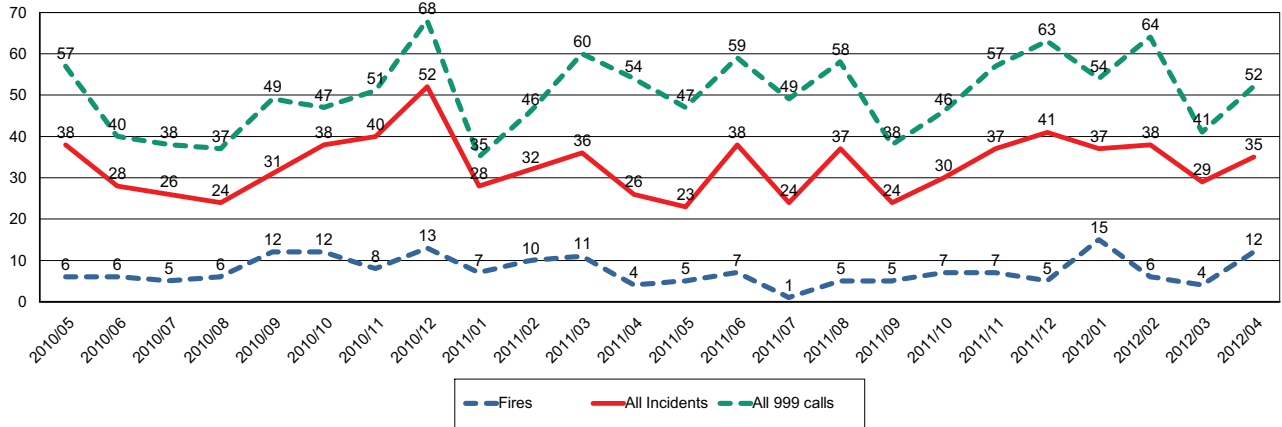
Youth Development Co-ordinator Mere & Tisbury (Locality Team Leader)



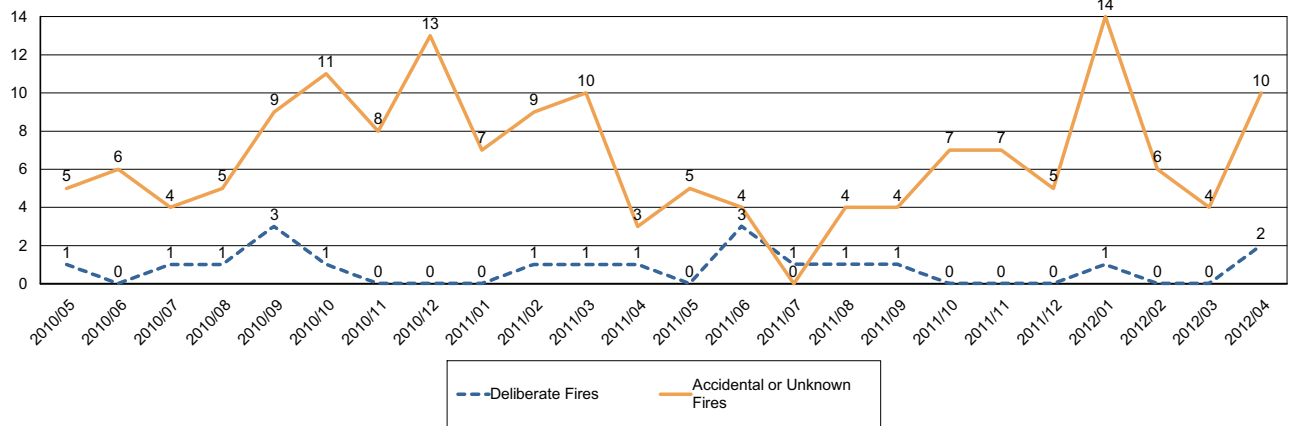
## Report for South West Wiltshire Area Board

The following is an update of Fire and Rescue Service activity up to and including April. It has been prepared using the latest information and is subject to change.

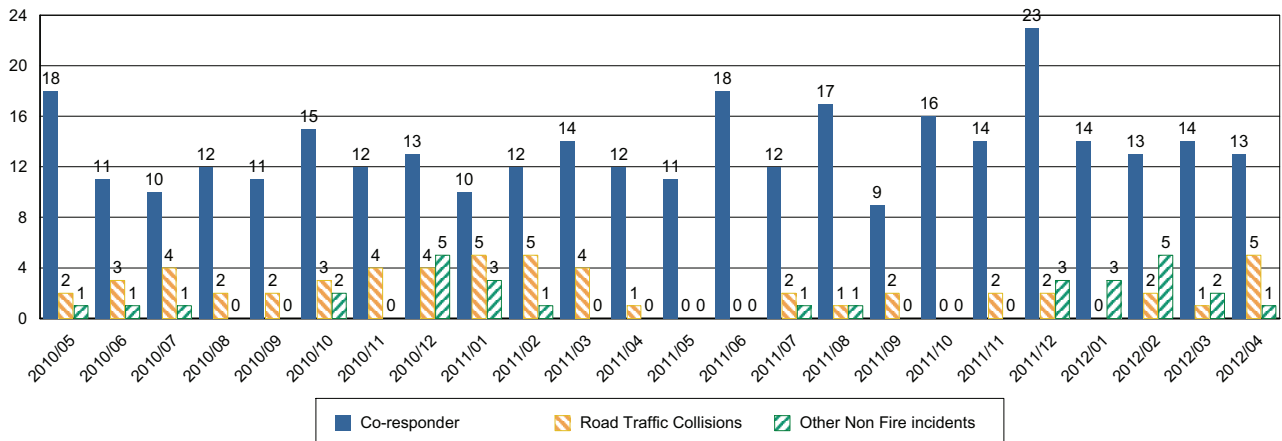
### Incidents and Calls



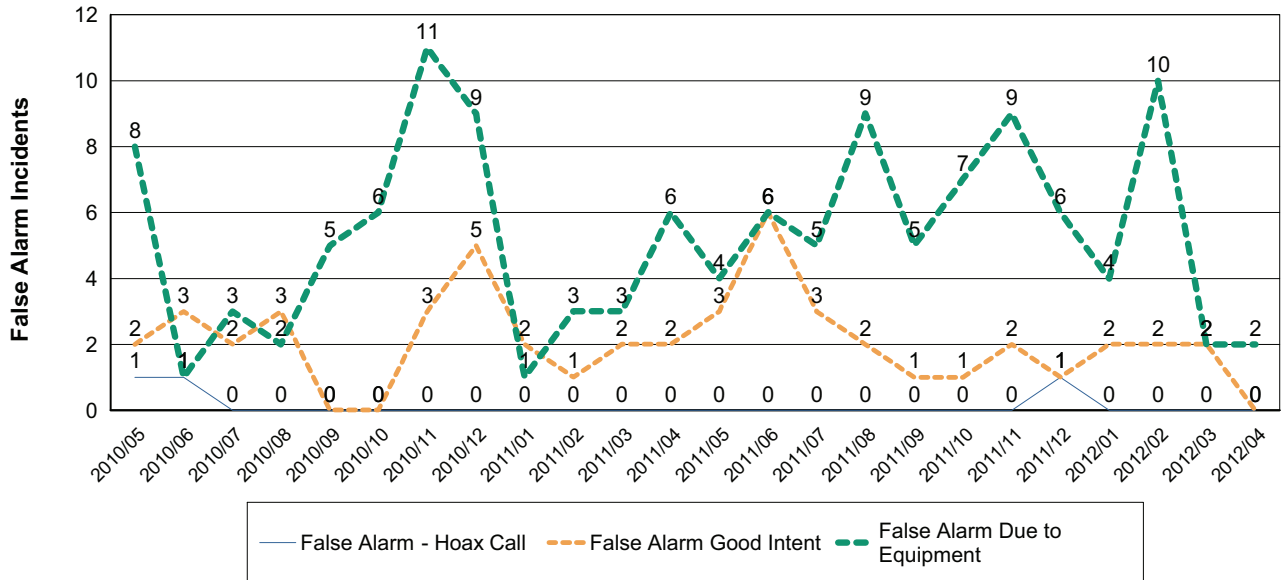
### Fires by Cause



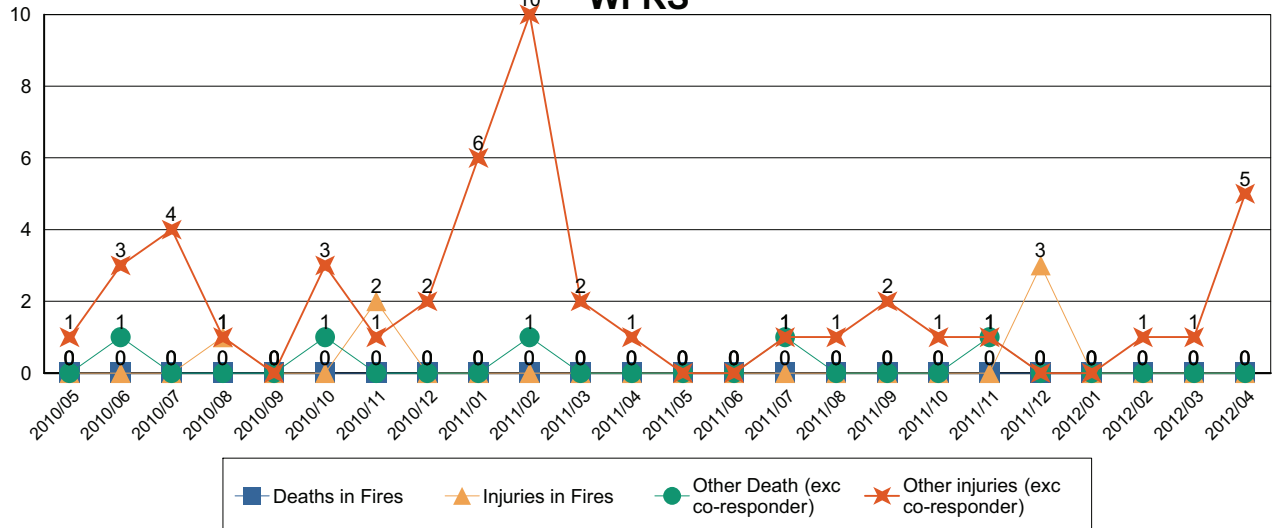
### Non-Fire incidents attended by WFRS



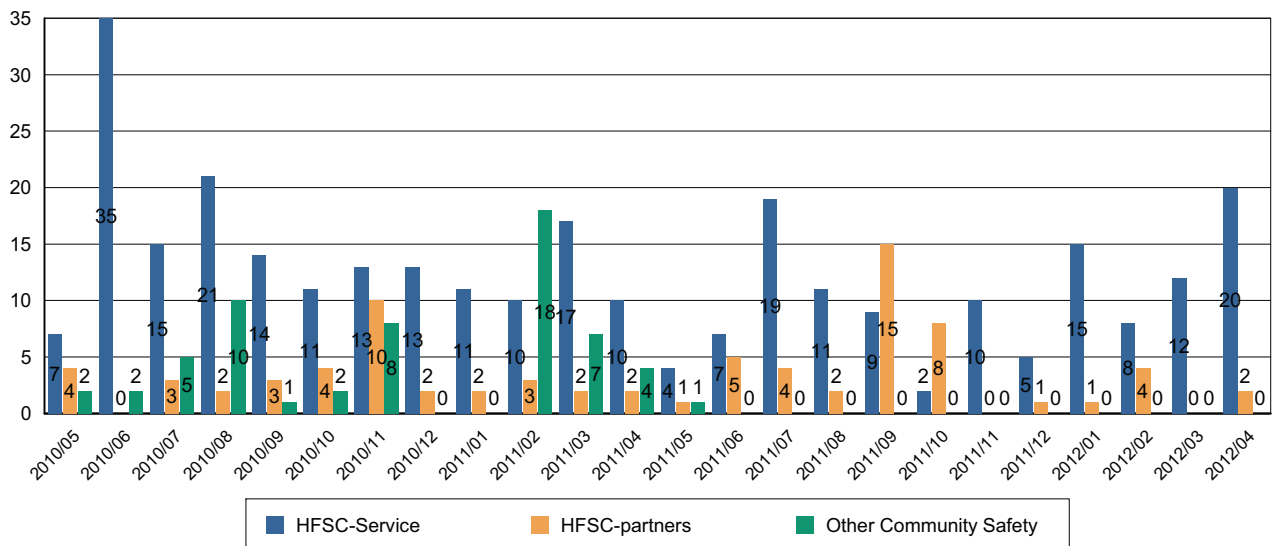
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

**South West Wiltshire Area Board**

**Date of Meeting**      **13 June 2012**

**Late item submitted by Cllr Tony Deane**

This is a request that at tonight's Area Board Meeting in Bishopstone that you approve Area Board Funding for work on the link between Weaveland Road Tisbury & the spine Road on the CG Fry Hindon Lane Development. The urgency is because the Planning Application should be submitted and approved before houses are sold. Construction of some of the houses is almost at 1<sup>st</sup> floor level.

This short piece of road already has planning approval as an emergency access with provision of land made for the road to be widened so that it can become part of the highways infrastructure. The land at the top of Weaveland Road is owned by Wiltshire Council. Wiltshire Council's Southern Area Planning Officers have been consulted and advise that a Planning Application is required for this change.

Tisbury Parish Council have been involved in discussions and unanimously agreed last night that they would instruct the Consulting Engineers WSP (the firm that designed the Fry roads & advised Tisbury on a parking report) to complete drawings and submit the application in the name of the Parish Council, providing funding is available from the Area Board.

WSP have quoted for the work and their price recognises the savings that can be made for the work already done by them as part of the CG Fry development work for the necessary approvals for the development.

Accordingly I request that the AB provides funding for this Planning Application. The breakdown of the estimated fee is:

Producing the Plan for the application	£450.00
Completing the Application Forms and certificates for the submission	£500.00
Transport Statement if required by Wiltshire Council Highways Department	£850.00
Contingency (based on 1 days additional Engineers work)	<u>£750.00</u>
	<b>Total £2550.00</b>

VAT is levied on these fees but can be claimed back by the Parish Council. This is a cash flow provision of an extra £510.00

Therefore the estimated maximum amount is £ 3060.00 including VAT with the probability that the net cost will be £1800.00 but could be as little as £950.00 depending on the requirements of Wiltshire Council's Highways Officers.

If you approve this funding tonight I will be able to advise all involved to commence work promptly tomorrow.

Cllr Tony Deane



- The project aims to benefit young people through learning new skills, leading healthier lives, gaining confidence through meeting with other young people.
  - Young Farmers is a national organisation but is run by individual club organisers.
- a. Wilton Explorer Scouts**
- The project is to buy equipment for outdoor scouting recreational activities such as camping, cooking, Duke of Edinburgh award scheme.
  - The group consists of 9 young people.
  - The amount applied for is £1,000.
  - The project aims to enable members of the group to do more to work towards their badge awards.
  - The group is a mixed unit of boys and girls, and aims to involve more young people through a wider possibility of activities. At present the group do not have enough equipment to run a camp without borrowing from other groups.
- b. Skate Park (Tisbury)**
- The project is to contribute towards the funding of a new skate park in Tisbury.
  - The group consists of approximately 25 young people.
  - The amount applied for is £1,000.
  - The project aims to promote social interaction and bring a sense of community. A skate park would help to keep young people fit and keep them off the street, and encourage young people to communicate with each other.
  - The overall project is led by Tisbury Parish Council.
- c. Chilmark Cricket Club Juniors**
- The project is to purchase junior coaching equipment for the Junior section.
  - The group consists of 28 young people.
  - The amount applied for is £975.
  - The project aims to provide an opportunity for children to regularly participate in playing cricket, therefore contributing to their physical activity. It will also allow children to socialise, learn new skills and techniques.
  - Letters of support have been received from Wiltshire Cricket Limited and Chilmark Parish Council.
- d. Mere Tiddlers and Toddlers**
- The project is to purchase equipment for the toddlers group, including toys and replacement safety gates.
  - The group consists of approximately 30 children.
  - The amount applied for is £300.
  - The project aims to contribute towards the work of the group by replacing equipment that has worn out through use. The group enables toddlers to learn how to share, join in with crafts, games and songs and make friends. The group is also a community project for a Special Needs Training and Enterprise establishment locally which integrates students with learning disabilities into the community, giving them an opportunity to help run the voluntary group.
- e. Mere Town Football Club under 15s**
- The project is to purchase a new kit and new equipment for the football team.
  - The group consists of approximately 25 young people.
  - The amount applied for is £1,000.
  - The project aims to help young people to lead healthier lifestyles by keeping physically healthy. Young people can also learn new skills, enjoy recreation and leisure and make a positive contribution through helping to train younger teams at the club.
  - Any award will also benefit other teams in the club.

- f. Wilton Development Centre for Young People**
- The project is to run a gardening project in the youth centre.
  - The group consists of 25 young people.
  - The amount applied for is £1,000.
  - The project aims to develop skills and encourage young people to work together through group work. Young people will be able to make a positive contribution towards healthy living, learning how to look after and grow plants and vegetables with the aim of selling produce.
- g. West Salisbury Extended Schools on behalf of children at Broad Chalke, Dinton and Wilton and Barford Primary Schools**
- The project is to put on fun activities during school holidays on school sites.
  - The group consists of approximately 400 children across the schools.
  - The amount applied for is £2,000.
  - The project aims to encourage healthier lifestyles through physical activities, learning new skills (e.g. computer animation and den building), making a positive contribution as children and young people will be involved in designing activity programmes.
  - Any funding awarded would go towards paying for activity providers to facilitate sessions.
- h. Junior Tisbury Arts Group**
- The project is to fund a drama production for the local community.
  - The group consists of 20-30 young people.
  - The amount applied for is £945.50.
  - The project aims to draw children and young people together to make a positive contribution to village life, providing entertainment for members of the community. It also aims to encourage the self esteem and confidence of young people through learning new skills.
  - The group hopes to use this project as a starting point for future productions and workshops.
- i. Fovant Youth Club**
- The project is to enable the youth club to open weekly by employing a paid youth worker.
  - The group consists of approximately 20 young people.
  - The amount applied for is £1,500.
  - The project aims to promote healthy lifestyles by providing small-scale sports activities at the youth club. Young people would also benefit from meeting together, gaining new skills and engaging through projects such as the Duke of Edinburgh scheme.
- j. Mere & Tisbury Development Centre for Young People**
- The project is to enable young people to gain qualifications and awards in kayaking.
  - The group consists of 16 young people.
  - The amount applied for is £1,000.
  - The project aims keep young people physically active and healthy, as well as gaining new skills and qualifications.
  - As a result of the training part of the project, the group then aims to run a sea kayaking expedition lead by the more experienced members, with the support of instructors.



**k. Tisbury and Mere Bridging Project**

- The project is to fund learning sessions for the group to develop healthier eating and recycling. Costs include kitchen equipment and gardening tools.
- The group consists of 14 young people.
- The amount applied for is £1,000.
- The project aims to promote healthier living and knowledge of recycling and seasonal produce.

**l. Mere and Tisbury Lifeguards**

- The project is to fund the training of a group of young people to be lifeguards, to enable them to volunteer and open the community pool for extra days over the summer period.
- The group consists of 8-10 young people.
- The amount applied for is £1,000.
- The project will encourage young people to lead healthier lifestyles and keep physically fit, whilst enabling young people to gain qualifications. The whole community will benefit from the swimming pool being open for longer.
- Young people will agree to volunteering in return for the qualification that they will gain.

**m. Young Parents**

- The project is to educate schools and youth clubs about life as a teenage parent and healthy eating, partly through the production of a DVD that can be distributed.
- The group consists of 4 young people.
- The amount applied for is £1,000.
- The project aims to educate young people before they get pregnant, whilst also challenging discrimination against teenage parents. The young people themselves will learn new skills and gain in confidence through the project.
- The group hopes to expand by running healthy eating workshops, promoting healthy living for young parents and their children.

**n. Tisbury Motorcycle Project**

- The project is to buy tools, bike spares and new equipment for the group so that they can continue with their course.
- The group consists of 10-12 young people.
- The amount applied for is £1,000.
- The project aims to enable new skills, including problem solving, mechanics and engineering. The group also takes part in a project called momentum, which teaches bike safety and legal requirements.
- The group hopes that the funding of new equipment will enable more young people to take part and lead to future careers as mechanics.

**Recommendation:**

- 1) **To consider and approve funding as set out in the table above, up to a total limit of £11,743.64.**
- 2) **To delegate responsibility to the Community Area Manager, Stephen Harris, to ensure funds are only released once all financial evidence has been received and a suitable 'supporter' is in place for each project, as agreed by the Chairman.**

<b>Report Author</b>	Stephen Harris, Community Area Manager Tel: 01722 434211 E-mail: <a href="mailto:stephen.harris@wiltshire.gov.uk">stephen.harris@wiltshire.gov.uk</a>
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## Area Board Projects and Councillor Led Initiatives Application Form 2012/2013

**To be completed by the Wiltshire Councillor leading on the project**

Please ensure that you have read the Funding Criteria before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE  
CONSIDERED

### 1. Contact Details

<b>Area Board Name</b>	South West Wiltshire		
<b>Your Name</b>	Tony Deane		
<b>Contact number</b>	01722 716981	<b>e-mail</b>	tony.deane@wiltshire.gov.uk

### 2. The project

<b>Project Title/Name</b>	Preliminary Work on the Tisbury Community Campus		
<b>Please tell us about the project /activity you want to organise/deliver and why?</b>  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Please see the information provided on the late item form, which explains the project in full.		
<b>Where is this project taking place?</b>	<i>The link between Weaveland Road Tisbury &amp; the spine Road on the CG Fry Hindon Lane Development.</i>		
<b>When will the project take place?</b>	June 2012		
<b>What evidence is there that this project/activity needs to take place/be funded by the area board?</b>	the Planning Application should be submitted and approved before houses are sold. Construction of some of the houses is almost at 1st floor level.		

How will the local community benefit?			
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	N/A		
Does this project link to the Community Plan or local priorities? (if so, please provide details)			
<b>What is the desired outcome/s of this project?</b> The link between Weaveland Road Tisbury & the spine Road on the CG Fry Hindon Lane Development			
<b>Who will be responsible for managing this project?</b> WSP Group Ltd			
<b>3. Funding</b>			
<b>What will be the total cost of the project?</b>	£ 3060 (net cost estimated to be £1800)		
<b>How much funding are you applying for?</b>	£ 3060 (unspent funds to be returned)		
If you are expecting to receive any other funding for your project, please give details	<b>Source of Funding</b>	<b>Amount Applied For</b>	<b>Amount Received</b>
<b>Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)</b>			
<b>4. Declaration – I confirm that...</b>			
<input type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified  <input type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
<b>Name:</b> Tony Deane		<b>Date:</b> 13/06/2012	
<b>Position in organisation:</b> Wiltshire Councillor			
Please return your completed application to the appropriate Area Board Locality Team ( <a href="#">see section 3</a> )			

## SOUTH WEST WILTSHIRE AREA BOARD (13 June 2012)

### Your Local Issues

#### 1. Purpose of the Report

1.1. To update the board on all issues currently **in progress**.

#### 2. Issues in progress

ID	Category	Location	Summary of Issue	Update
1943	Highways	Tisbury	Large vehicles in Tisbury	'Unsuitable for HGVs sign due to be placed at the entrance to the Quarry. Issue will be kept open until this is completed.
1925	Highways	Zeals	Speeding in New Road, Zeals	Metro count completed between 12.10.2011 and 25.10.2011. Result was below threshold to trigger a referral to Community Speed Watch. Details of metro count sent to all relevant parties on 3.5.12. Included on Community Speed Indicator Device list. <b>TO BE CLOSED.</b>
1891	Highways	Wilton	Stoford vehicle activated sign in wrong place	Highways Agency have confirmed that sign will not be moved at current time. Highways agency carried out a metro count in March 2012; a copy of the count has been requested.
1856	Highways	Sutton Mandeville	Speeding in Sutton Row	Case considered at CATG on 20.3.2012; Sutton Row has been added to Community Speed Indicator Device list. Metro count has also been requested, awaiting results.
1312	Highways	Dinton	Speeding in Steep Hollow, Dinton	Exploring possibility of establishing a lorry survey in Steep Hollow.
2152	Highways	Ugford	Village gateway request	Village gateway will be installed at western end of the village in this financial year. Issue will be kept open until this is completed.
2209	Highways	Wilton	Parking bays in The Avenue	Issue discussed at CATG on 20.3.2012; exploring whether funding can be secured via a contribution in relation to improvement works at old MOD site.
2207	Highways	Chilmark	Overgrowing hedges	Discussed at CATG on 22.5.12, Highways agreed for road to be cleared within 2-3 weeks. Issue will be kept open until completed.
2200	Highways	Tisbury	Speeding past The Avenue	Metro count requested and completed; result was below threshold to trigger a referral to Community Speed Watch. Updated relevant parties on 3.5.12, site also added to Community Speed Indicator Device list. <b>TO BE CLOSED.</b>
2249	Environment	Mere	Littering on B3092 and B3095	Not possible to refer to Community Payback due to safety concerns. Stourhead already have litter picking on Mondays and Fridays near their entrance. Mere Parish Council asked if they can take lead on organising litter picking group.

2258	Highways	Kilmington	Drainage and verge cutting on Long Lane	Discussed at CATG on 22.5.12; further enquiries currently being made.
2287	Highways	West Tisbury	Problems caused by farm vehicles on roads	Supporting West Tisbury Parish Council in exploring solutions to the issue.
2301	Highways	Netherhampton	Disused lay-by and bus stop in Netherhampton	Discussed on 22.5.12 at CATG. Highways liaising with Netherhampton Parish Council and the resident concerned.
2316	Highways	Teffont	Erosion of grass bank in middle Teffont Magna	Discussed at CATG on 22.5.12; agreed that roads would be swept and white lines re-painted. Issue will be kept open until completed.
2322	Transport	Bowerchalke	Lack of bus shelter in Bowerchalke	Enquiries being made as to how a new bus shelter could be financed and maintained.
2330	Highways	Broad Chalke	Speeding in Broadchalke – High Road to North Street	Metro count requested on 31.5.12.
2333	Waste	Tisbury	Disposal of ash on Churchill Estate in Tisbury	Waste Management asked to comment / investigate.
2335	Highways	Barford St Martin	Speeding along B3089 West Street, Barford St Martin	Metro count requested on 31.5.12.
2338	Environment	Dinton - Salisbury	Graffiti and litter from Dinton to Salisbury	Community Payback unable to take referrals until Aug/Sept at earliest. Gathering further information.

### **3. Updates for the above issues:**

3.1. Full details on the issues are available online here:

<http://www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm>

You then click on **issues tracking**. If you would like to be sent hard copies of the issues and updates please send an email to [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk) or phone 01722 434211.

### **4. Reporting an issue:**

4.1. To report an issue go to

[https://forms.wiltshire.gov.uk/area\\_board/areaboards.php](https://forms.wiltshire.gov.uk/area_board/areaboards.php)

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### **Recommendation:**

1) **To close the following issues, as indicated in the table above (ID numbers given below):**

- 1925
- 2200

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Report Author: Stephen Harris – Community Area Manager  
 Tel No: 01722 434211  
 e-mail: [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk)